

**ENGLISH COUNCIL OF THE CALIFORNIA TWO-YEAR COLLEGES
BOARD OF DIRECTORS' MEETING, 22-23 APRIL 2004
SACRAMENTO, CALIFORNIA (HOLIDAY INN)**

FINAL AND APPROVED MINUTES OF MEETING

Meeting conducted by Sterling Warner, President

In Attendance: Bartram, Bettencourt, Blake, Brant, Chiang-Schultheiss, Conn, Dinielli, Enns, Fauth, Fitzgerald, Henderson, Herrick, Hinman, Hurley, Klein (4/22), Lovas, Marcoux, Marheine, Olsen, Raleigh, Ramirez, Ramsey, Snowwhite, Thomas, Thompson, and Warner

Absent: Banerjee, Caruth, Eckford-Prossor, Gallagher, Jay

Thursday, April 22 call to order 8:30 am

1. Approval of agenda (M/S/P Blake/Chiang-Schultheiss).
2. Approval of Fall 2003 board meeting minutes (M/S/P Blake/Chiang-Schultheiss).
3. Officer Reports: _

President: Warner welcomed the board and conducted introductions.

First Vice-President: Herrick announced that elections for new officers will be held tomorrow.

Second-Vice President: Raleigh announced his retirement and that he is moving to Australia. The board thanked him for his service to ECCTYC over the years.

Secretary: Olsen passed out the address lists to be updated. She announced her resignation due to family health problems. The board thanked her for her work as secretary, a regional director, and chair of the 1999 statewide conference.

Treasurer: Blake distributed her report. She explained that due to low conference attendance in San Diego and the bad state budget that the ECCTYC budget is suffering. Chiang-Schultheiss asked if Blake could prepare a projected budget for the next year, and Blake agreed to do so. Blake announced her resignation. The board thanked her for her hard work as treasurer and a regional director. Blake will continue to serve the profession as a co-chair for the YRC.

TYCA Representative: Fitzgerald passed out a draft of the "Report of the Committee on the Two-Year College Teacher-Scholar" and asked the board for feedback. She reported that John Lovas won the Nell Ann Picket award at CCCCs. Fitzgerald noted that issues to watch are the national writing initiative and the political impacts of No Child Left Behind. Fitzgerald will be the local chair for CCCCs in San Francisco in 2005. Warner added that he is chairing the Fame and Shame awards given out by TYCA and that submissions can be made online throughout the year.

4. Regional Director Reports: The reports will be submitted in writing in the future and be part of the agenda packet. Two current issues discussed were the legal suit over division chairs versus imposing division deans at Diablo Valley College and enforcement of prerequisites at Hartnell College.
5. Archives: Conn will send Powers any ECCTYC material that Powers wrote. Conn also noted that Ventura College might soon have a space to house the ECCTYC archives.
6. *inside english*: The next issue should be out around May 1. Henderson is resigning, but he will help someone transition into the editorship. Chiang-Schultheiss volunteered to

- take the editorship for one year. In return for his work, it was agreed that ECCTYC would pay for Chiang-Schultheiss' expenses for board meetings and for the Fall 2005 Conference.
7. Web site: The domain is up for renewal and the latest issue of *i.e.* is now online. Let Chiang-Schultheiss know about new content needed for the site. See his attached report.
 8. Academic Senate: Snowwhite reported that recent resolutions should be online soon at www.academicssenate.cc.ca.us. New accreditation standards are in place including outcomes, but faculty will decide what student outcomes should be. Raising the minimum English requirement is still before the Academic Senate. The ECCTYC resolution on the issue was brought up at the statewide Academic Senate meeting and was considered important. Snowwhite said the Academic Senate would like ECCTYC's expertise on writing across the curriculum. A possible subcommittee was proposed.
 9. Reassessing Our Mission: Problems and solutions were discussed. Among the problems mentioned were planning regional meetings, communicating with regions, defining our goals, creating position papers, changing the name ECCTYC, dealing with busy colleagues, addressing an anti-professional-development attitude in California, and finding money. Solutions included holding more electronic meetings, using chat rooms and phone calls, having a local concerns column in *i.e.*, getting grants, studying what other professional organizations do, and finding ways to generate ad funds.
 10. IMPAC: Snowwhite and the board met with the CSUs to explain what the Intersegmental Major Preparation Articulated Curriculum (IMPAC) program is. The program's goal is to make transferring from community colleges to CSUs and UCs easier. Students should have the skills they need and not have to repeat classes when they transfer.
 11. YRC: Warner distributed fliers for the Young Rhetoricians' Conference to be held June 24-26, 2004.
 12. ECCTYC name: Because the name can be hard to remember and is difficult to say, the board agreed to start unofficially calling itself the English Council.
 13. *i.e.* name change: A motion to change the name of *inside english* to *Inside English* to make it easier to deal with technology and situations where people respond to the editor's letters by capitalizing the name of the journal was defeated (M/S Hurley/Blake, 4 for, 11 against, 3 abstentions).
 14. CCCCs 2005: John Lovas presented the idea of having English departments pay a set fee that would let anyone who was a non-CCCCs member from that college go to the conference in San Francisco without paying an individual registration fee. The board thought it was a good idea and that Lovas should present it to NCTE. Lovas also recommended blogs as a way to get people involved with ECCTYC.
 15. Chairs meeting: Hurley and Dinielli will hold chairs meetings next fall using face-to-face or electronic methods or both (M/S/P Blake/Marcoux).
 16. By-laws: Motion to suspend the By-laws part III. Pursuant to Article X section B. for one year (M/S/P Bartram/Marcoux). This motion to suspend means that ECCTYC foregoes the following allocations for one year: the President's Discretionary Fund, the Web Editor's stipend, the TYCA Representative Reimbursement Fund, and the *inside english* editor stipends.
 17. Statewide conference: After discussion of possible locations, Marcoux volunteered to be the chair and look in the Long Beach area for the 2005 conference. A site committee was formed consisting of Marcoux, Dinielli, Fauth, and Marheine.
 18. London trip: Raleigh reported that the London Summer Seminar was cancelled this year due to worries by parents about terrorist activities. There is still going to be a nine-day trip and room is available. Contact Raleigh for more information.
 19. Maintaining/Lowering class size and differential loading: ECCTYC may create a position paper on this topic. Meanwhile, Warner will draft a resolution on this issue for the fall.

Meeting adjourned at 6:00 pm
Friday, April 23 call to order 8:30 am

1. Conference matters: See the Summary of Responsibilities for committee assignments. Discussion on having a literary magazine award to be continued online.
2. CSU resolution on outsourcing: The resolution was read and discussion followed.
3. Elections: Herrick conducted elections: President for one year—Warner, First VP—Herrick, Second VP—Dinielli, Secretary—Hurley, Treasurer—Ramsey, and TYCA Chair—Fitzgerald for one year. (M/S/P Blake/Marcoux).
4. Committees: Three new subcommittees were created--Grants, Communications, and Learning Outcomes. The Technology committee is now part of Communications. The other six committees remain. Each committee chair will report at least two ideas that were discussed at today's meetings using the board-list e-mail address.

Meeting adjourned 10:30 am for subcommittees to meet.
The next meeting will be held at the Bahia Resort Hotel in San Diego, October 21-22, 2004.

Respectfully submitted,
Amy Olsen, Secretary

Summary of Responsibilities:

All Region Directors:

1. Send Chiang-Schultheiss chair e-mail addresses and division web site addresses.
2. Promote writing articles for *inside english* (on-going)
3. Send Chiang-Schultheiss any materials for the next *inside english* by June 15, 2004

Other:

Making a handout on how to participate in ECCTYC: Marcoux
Making an ECCTYC brochure: Chiang-Schultheiss
Problems and Solutions section of ECCTYC Web Site: Herrick and Marcoux
An article in *i.e.* on requiring 1A for the AA/AS degree: Open to anyone (Warner suggested)

Position Papers and Other Committees:

Matriculation: Banerjee (chair), Fauth, Warner, Fitzgerald, Hinman
Part-timer Issues: Thompson (chair), Marheine, Snowwhite, Thomas
Innovative Programs: Enns (chair), Dinielli, Ramirez, Caruth
CSU/CC Relations: Eckford-Prossor (chair), Snowwhite, Warner, Chiang-Schultheiss, Hurley
Survey: Jay (chair), Marcoux
Load Study: Fauth (chair), with Hurley and Marheine as needed
Grants: Bartram (chair), Ramirez, Fitzgerald, Marheine
Communications: Chiang-Schultheiss (chair), Marcoux, Herrick, Enns, Ramsey
Learning Outcomes: Brant (chair), Warner, Snowwhite, Banerjee, Ramirez, Bettencourt
2005 Conference: Chair: Marcoux
Hotel/Site arrangements: Marcoux, Dinielli, Fauth, and Marheine
Speakers: Herrick (chair), Warner
Program: Hinman and Brant (co-chairs), Ramirez
Name tags/registration: Ramsey (chair), Banerjee
Promotion (logo/fliers): Caruth
Best *i.e.* Article— Hurley (chair), Marheine, Bettencourt, Jay, Enns

Best California Community College Literary Magazine Award:
 Getting the statues (awards) for Best i.e. and Nina Theiss: Warner
 A/V support: Marcoux and Marheine
 Publishers and Products (possibly pens or notepads): Marcoux
 Still open: Local attractions handout, photography, ribbons, and evaluation form.
 Marcoux will contact board members about other appointments.

ECCTYC Regional Director Terms

	Year to stand for re-election
Region I	
Judie Hinman, College of the Redwoods	2005
To be filled in the fall	
Region II	
Perri Gallagher, Ohlone College	2006
To be filled in the fall	
Region III	
Heidi Ramirez, Hartnell College	2005
Sravani Banerjee, Evergreen Valley College	2006
Region IV	
Patrick Bettencourt, Modesto Junior College	2006
To be filled in the fall	
Region V	
Gary Enns, Cerro Coso Community College	2005
Shana Bartram, Reedley College	2006
Region VI	
Elissa Caruth, Oxnard College	2006
Melanie Eckford-Prossor, Santa Barbara City College	2005
Region VII	
Roger Marheine, Pasadena City College	2005
Susan Brant, College of the Canyons	2006
Region VIII	
Pete Marcoux, El Camino College	2006
To be filled in the fall	
Region IX	
Mark Snowwhite, Crafton Hills College	2005
To be filled in the fall	
Region X	
Carmen Jay, San Diego Miramar College	2006
To be filled in the fall	
Adjunct Directors At-large	
Darrell Thompson, El Camino College	2005

All appointed directors will stand for election in 2005. Regions with two directors running in the same year will decide on alternating years at an ECCTYC board meeting.