

ENGLISH COUNCIL OF THE CALIFORNIA TWO-YEAR COLLEGES
BOARD OF DIRECTORS' MEETING, 1-2 MAY 2003
SACRAMENTO, CALIFORNIA (HOLIDAY INN)

Meeting conducted by Sterling Warner, President

In Attendance:, Blake, Brant, Caruth, Chiang-Schultheiss, Dinielli, Eckford-Prossor, Enns, Fauth, Fitzgerald, Gallagher, Henderson, Herrick, Hinman, Hurley, Marheine, Olsen, Raleigh (5/2), Ramirez, Ramsey, Rice, Rooker, Rosenquist, Sotiriou, Thompson, and Warner

Absent: Arrington, Banerjee, Conn, Jay, Marcoux, Snowwhite

Thursday, May 1 call to order 8 am

1. Approval of agenda with changes (M/S/P Blake/Chiang-Schultheiss).
2. Approval of fall 2002 board meeting minutes (M/S/P Blake/Chiang-Schultheiss).
3. Welcome and introductions conducted by Warner.
4. ECCTYC board input on "Lower Division Curriculum and the English AA" for panel discussion with the CSUs at 9:15.
5. Board attendance at the CSU English Council panel on "Restructuring the English Major" with panelists David Kann (SLO), Jason Gieger (Sacramento), Kathryn Rummel (SLO), and Sterling Warner (ECCTYC). Among the issues discussed were a move toward a sequence approach to literature classes at SLO, a shift toward more electives at Sacramento, the difficulties and benefits regarding methods of organizing the curriculum, and the challenges in finding answers to questions such as "What do we want from/for an English major?" and "What should minimal competence be for an English major?"
6. ECCTYC Brochure: Chiang-Schultheiss distributed a sample brochure. He asked board members to make suggestions on their copies and return them to him tomorrow.
7. ECCTYC Directory: The Directory 2003 is done. Copies were put in envelopes and directors took envelopes to mail to chairs. The board thanked Chiang-Schultheiss and Sotiriou for their hard work and commended them on the excellent quality of the Directory. Five people took boxes home: Olsen, Ramirez, Herrick, Hurley, and Chiang-Schultheiss. Contact these individuals if you need more copies. Olsen and Chiang-Schultheiss will bring their boxes to the conference to sell copies. The online version of the Directory will be updated regularly.
8. Fall 2003 Conference Matters: Ways to advertise the conference were discussed: conference materials in the next issue of *i.e.*, directors sending proposal and registration forms via e-mail to each person in their region listed in the Directory, Rice sending a postcard advertising the conference in August, an early issue of *i.e.* featuring the conference to be delivered by September 15. Fitzgerald will be the guide for Marilyn Valentino at the conference. The conference speakers so far are Shirley Brice Heath and Daniel Chacon. Herrick is working on getting a poet. The new deadline for proposals is Monday, June 16. The board approved using a credit card for registration after Blake distributed a handout on the costs of doing so (M/S/P Caruth/Sotiriou). Blake will look into getting an ECCTYC credit card; she will investigate the different types (M/S/P Dinielli/Thompson). Henderson is the new chair of promotions for the conference (M/S/P

Olsen/Herrick). The Best Article committee will meet this summer and consider four *i.e.* issues: fall 2001-spring 2003; a winner will be chosen by the end of July. Hurley is the chair of the committee. The two free rooms for the conference will go to the TYCA representative and Caruth (M/S/P Dinielli/Herrick).

9. Best California Community College Literary Magazine Award: A suggestion was made for a new award to be given at the fall conference. Discussion followed on what type of magazine would qualify for the contest. The committee will decide what magazines are eligible, send out a call for submissions, and do the judging. Though there may not be many entries this first year, the board approved the award (M/S/P Fitzgerald/Marheine). The committee members are Herrick (chair), Eckford-Prossor, Marheine, Enns, and Rice.
10. Web Editor: Chiang-Schultheiss was nominated for the new Web Editor (M/S/P Blake/Dinielli).
11. Archivist/Historian: Henderson is going to work on an electronic archive for past issues of *i.e.* If possible, all past issues will be scanned and available electronically. There was also discussion on whether to ask a college to archive hard copies of *i. e.* and other ECCTYC materials. No decision was reached.
12. Officer Reports:

President: Warner will possibly be stepping down in October because he is running for a national position. He will keep the board informed. Warner distributed a handout Millward provided on national committees two-year college instructors may be interested in joining. Warner asked the board to consider the various positions.

Secretary: Olsen announced that the address lists were being passed around to be updated.

First Vice-President: Rooker is retiring from the board and from teaching. The board thanked Rooker for her work with ECCTYC.

Second-Vice President: Sotiriou suggested a chairs meeting at the fall conference, especially to discuss how different colleges are handling the budget crisis. Sotiriou is retiring from the board after ten years of service to ECCTYC. He will be working with TYCA on a national committee. The board thanked Sotiriou for his dedication to ECCTYC.

Treasurer: Blake distributed a handout on the budget. She said ECCTYC is currently fine financially, but we need a successful conference to continue to be so.

TYCA Representative: Fitzgerald reported that her next topic is "Student Success in Internet Classes." She asked any board members with knowledge on this subject to please send her information by May 9. She encouraged board members to join national committees or promote them to instructors in their districts. Sotiriou, for example, will be on the Teacher Scholar Committee and Warner is the chair of the Public Image Committee, which gives out the Shame and Fame awards for positive and negative portrayals of community colleges.

13. Inside English: Henderson is working on making a spec sheet in order to get ads for the journal. He now has an ECCTYC business card. Henderson will include "quotables" from the last conference's evaluation forms in the next issue of *i.e.* Caruth will select some notable

comments and e-mail them to Henderson. Henderson was encouraged to look for an editorial/layout assistant for *i.e.*, one who is willing to volunteer his or her time. Marcoux and Rosenquist will look for advertisers for future issues of *i. e.* They will contact Henderson to get the spec sheet. For the September 15 issue, they need to get ads to Henderson by July 15.

Meeting adjourned at 5:00 pm

Friday, May 2 call to order 8:30 am.

1. Discussion of possible panel sessions. Volunteers contact Ramirez and Caruth before June 16 with details on your sessions.
2. Regional Reports:

I: The budget woes are a concern. College of the Redwoods is going back to division chairs versus division deans.

II: Gallagher gave the Academic Senate report. She explained that requiring 1A for an AA needs more research for the Senate to vote on it. Warner noted that he would like to see an article on this issue in *i.e.* Raising the math requirement has been shelved for now. Hurley continued the “theme of woe” on the budget including lack of travel funds and hiring freezes. His college is moving to division deans.

III: Hartnell is looking at testing issues such as placement exams.

IV: Concerns include the state budget and resulting reductions in summer school and travel funds, and arbitrary class size assignments. The initial promotion materials for the conference were sent to division chairs on March 3; the promotional postcard will be mailed in August.

V: At Fresno City College the humanities department is being reorganized and the Writing Center is looking for funding.

VI: More budget woes—pink slips at Ventura. SBCC had eight openings funded.

VII: Brant reported on budget problems, that her division is in favor of 1A for the AA, and that class size is a growing concern in her region. Marheine noted that almost 50% of his students know someone involved with the war in Iraq and that torn reactions to the war have taken their toll on his campus.

VIII: Areas of concern are budget problems and placement test procedures.

IX: Budget cuts are a concern: several part-timers not rehired for the fall. Since there were no funds for a magazine this year, Dinielli added a creative writing insert to the campus newspaper.

X: At Imperial Valley College the board dipped into the reserve and retirement incentives were offered to deal with the budget problem.

Adjunct: Most job openings have been cancelled this year due to the state budget. Also adjuncts are being let go at several colleges.

3. Meeting with the CSUs: Warner shared the community college budget problems, invited CSU faculty and graduate students to present and/or attend our fall conference, and explained that we want to continue looking at curriculum changes in English,
4. Election committee: Herrick nominated for First Vice-President and Raleigh for Second Vice-President (M/S/P Fitzgerald/Enns). Blake given a one-year extension as treasurer due to her conference experience. The board thanked her for the additional year.

5. Listserv: Chiang-Schultheiss has created a listserv for the ECCTYC board. Using the listserv for general discussion issues should make communication more efficient.
6. Electronic Letterhead: The ECCTYC letterhead will soon be available online.
7. ECCTYC Web Site: The web site is up and running. There is no limit on storage space. The address is registered as ecctyc.com, ecctyc.net, and ecctyc.org. The site can be accessed with any of these addresses. The board thanked Chiang-Schultheiss for getting the web site back in operation.
8. Load Study: Fauth will do the load study again next fall.

Meeting adjourned at 11:45 am.

The next meeting will be held at the Shelter Pointe Inn in San Diego, October 16, 2003.

Respectfully submitted,

Amy Olsen, Secretary

Summary of Responsibilities: Board Meeting, May 1-2, 2003

All Region Directors:

1. Send Chiang-Schultheiss any changes for the Directory.
2. Promote writing articles for *inside english* (on-going)
3. Send Henderson any materials for the next *inside english*, which will feature the fall conference, by July 15, 2003.
4. Send Fitzgerald info on Internet classes by May 9.

Position Papers and Other Committees:

Matriculation: Banerjee (chair), Fauth, Warner, Fitzgerald, Ramirez, Hinman

Technology: Blake (chair), Ramsey, Gallagher, Marcoux, Herrick, Rice

Part-timer Issues: Thompson (chair), Marheine, Hurley, Brant, Herrick, Snowwhite, and Arrington.

Innovative Programs: Raleigh (chair), Enns, Dinielli, Ramirez, Caruth

CSU/CC Relations: Raleigh (chair), Snowwhite, Warner, Chiang-Schultheiss, Eckford-Prossor

Survey: Olsen (chair), Marcoux, Rosenquist, Jay

Load Study: Fauth (chair), with Hurley and Marheine as needed

Other:

Sending cover letter for the Directory to the board: Chiang-Schultheiss

Making a handout on how to participate in ECCTYC: Marcoux

Making an ECCTYC brochure: Chiang-Schultheiss

Problems and Solutions section of ECCTYC Web Site: Herrick and Marcoux

Speaker bios, pictures, and poems or other writing: Herrick (send to Henderson by July 15).

Writing an article on why people should come to the conference despite budget cuts/war: Herrick (send to Henderson by July 15).

“Quotables” from past conference evaluation forms: Caruth (send to Henderson by July 15).

Ads for *i.e.*: Rosenquist and Marcoux (send to Henderson by July 15).

An article in *i.e.* on requiring 1A for the AA/AS degree: Open to anyone (Warner suggested)

Creating an electronic archive for *i.e.*: Henderson

Conference Committees for ECCTYC 2003: Crafting Literacies

Chair: Caruth

Hotel arrangements: Warner, Dinielli, Fauth

Speakers: Herrick (chair) and Warner

Local attractions handout: Rosenquist

Program: Ramirez (chair), Warner, Dinielli

Program layout and production: Ramirez

Name tags/registration: Blake (chair), Banerjee

Promotion (logo/fliers): Henderson (chair), Rice, Chiang-Schultheiss, and Brant

Best *i.e.* Article— Hurley (chair), Eckford-Prossor, Marheine, Henderson, and Herrick.

Best California Community College Literary Magazine Award: Herrick (chair), Eckford-Prossor, Marheine, Enns, and Rice.

Getting the statues (awards) for Best *i.e.* and Nina Theiss: Warner

A/V support: Marcoux and Jay

Photography: Raleigh and Henderson

Publishers and Products (possibly pens or notepads): Marcoux and Warner

Ribbons: Olsen

Evaluation Form: Hinman

Caruth will contact board members about other appointments

ECCTYC Regional Director Terms

Region I	Year to stand for re-election
Judie Hinman, College of the Redwoods	2005
To be filled in the fall	
Region II	
Perri Gallagher, Ohlone College	2004
Tom Hurley, Diablo Valley College	2005
Region III	
Heidi Ramirez, Hartnell College	2005
Sravani Banerjee, Evergreen Valley College	2004
Region IV	
Martha Rice, San Joaquin Delta College	2004
To be filled in the fall	
Region V	
Gary Enns, Cerro Coso Community College	2005
To be filled in the fall	
Region VI	
Elissa Caruth, Oxnard College	2004
Melanie Eckford-Prossor, Santa Barbara City College	2005

Region VII	
Roger Marheine, Pasadena City College	2005
Susan Brant, College of the Canyons	2004
Region VIII	
Karl Rosenquist, Santiago Canyon College	2005
Pete Marcoux, El Camino College	2004
Region IX	
Michael Dinielli, Chaffey College	2004
Mark Snowwhite, Crafton Hills College	2005
Region X	
Tina Ramsey, Imperial Valley College	2005
Carmen Jay, San Diego Miramar College	2004
Adjunct Directors At-large	
Darrell Thompson, El Camino College	2005
Homer Arrington, Santa Barbara City College	2004

All appointed directors will stand for election in 2004. Regions with two directors running in the same year will decide on alternating years at an ECCTYC board meeting.